



The Regulations of King Mongkut's University of Technology Thonburi
For Non-Degree Students
B.E. 2557 (2014)

In order to promote and encourage Non-Degree Students to have opportunities to increase academic knowledge and to be able to apply the knowledge for their occupational and professional development, the student can enroll as a Non-Degree Student in courses or training courses that the university offers. Therefore, it is necessary to change the King Mongkut's University of Technology Thonburi Regulations for Non-Degree student B.E. 2537 to be more appropriate.

By virtue of clause 18(2) of the King Mongkut's University of Technology Thonburi Act of B.E. 2541 and the Resolution of the 180th University Council meeting on 18 July 2014, the regulations are established as follows:

Section 1 This regulation shall be called "The Regulation of King Mongkut's University of Technology Thonburi for Non-Degree Students Academic Year 2557".

Section 2 This regulation shall be enacted immediately after its announcement.

Section 3 The regulation for Non-Degree Students of B.E. 2537 is annulled and henceforth replaced by this regulation.

Section 4 In this regulation:

University	means	King Mongkut's University of Technology Thonburi
President	means	the President of King Mongkut's University of Technology Thonburi
Faculty	means	the faculty, school, institute, college, and other offices that hold equivalent status to the faculty that offers courses and training courses at the university.
A Non-Degree Student	means	a person who does not hold a student status in a regular Program of King Mongkut's University of Technology Thonburi and has been permitted to study in some course or training course offered by the university.

Training Course means a course that each faculty opens for interested persons to enroll as a Non-Degree student to have an opportunity for increasing academic knowledge for occupational and professional development. The length of the training course must be equal to one course that is offered at King Mongkut's University of Technology Thonburi and the evaluation of the training course must be in accordance with the university's regulations.

Section 5 Admission Options

- 5.1 A Non-Degree Student must submit a request to the faculty for permission to enroll as a Non-Degree Student and after the permission has been granted, the Non-Degree Student must complete the enrollment process at least two weeks before the semester starts.
- 5.2 A Non-Degree student who enrolls in intensive courses, short courses, or training courses must conduct oneself according to the faculty's regulations. The faculty must report the result of the study or the training to the Registrar's Office to be recorded in the registration system as a Non-Degree Student.

Section 6 Rights of a Non-Degree Student

- 6.1 A Non-Degree Student can keep the results of the evaluation of courses or training courses that he/she has enrolled for in the 'Credit Bank' for up to 5 years. The assessment and evaluation of courses or training courses must be in accordance with the university's regulations.
- 6.2 After the completion of the study or the training course, the Non-Degree Student will receive a transcript or a diploma certificate only, not a degree in any field.
- 6.3 A Non-Degree Student will receive a student's identification card as a Non-Degree Student and will be eligible to use the main library, computer centre, health care service and other facilities of the university only during the semester enrolled for.

- Section 7 Duty of a Non-Degree Student
- 7.1 A Non-Degree Student must rigidly follow the regulations, rules and announcements of the university.
- 7.2 A Non-Degree Student must pay tuition fees and training course fees in accordance with university's announcements.
- Section 8 The Registrar's Office must register a Non-Degree Student who has been admitted by the faculty to be a Non-Degree Student as well as record the academic result and the result of training against the students' profile.
- Section 9 The evaluation of all courses must be in accordance with the King Mongkut's University of Technology Thonburi's Regulations for Undergraduate and Graduate studies.
- Section 10 End of Non-Degree Student's status
- 10.1 Deceased
- 10.2 Withdrawal
- 10.3 No registration in other courses in more than 5 years
- 10.4 Admitted into the university as a regular student.
- 10.5 Expelled from the university due to inappropriate behavior or misconduct
- Section 11 The President will oversee the application of this regulation and is authorized to formulate rules and regulations in accordance with university announcements.

Announced on 21 July B.E. 2557

(Dr. Thongchat Hongladarom)

Chairman of the University Council

King Mongkut's University of Technology Thonburi

Remark: Reference to Thai legislation under jurisdiction shall be made in correspondence only to the Thai version of this document. This translation has been made so as to establish correct understanding about this Regulation to foreigners.



The Regulation of King Mongkut's University of Technology Thonburi
for Tuition Fees for a Non-Degree Student
B.E. 2557 (2014)

In order to implement the regulation according to the Mongkut's University of Technology Thonburi regulations for the admission of Non-Degree students B.E. 2557 and by virtue of section 7 of those regulations and the Resolution of 4th meeting of the Finance and Property Committee on 7 August B.E. 2557 (2014), the rules and regulations and educational fees for a Non-Degree Student is established as follows:

- Section 1 This announcement shall be called "The Regulation of King Mongkut's University of Technology Thonburi for Education Fees for a Non-Degree Student B.E 2557 (2014)".
- Section 2 This regulation shall be enacted starting from the first semester of the academic year of B.E. 2557 (2014).
- Section 3 Education fee of a Non-Degree Student is as follows:
- 3.1 The credit fee must not be less than twice the credit fee that is specified in the curriculum.
 - 3.2 Students must pay a deposit of 4,000 Baht per semester as a property damage protection charge.
 - 3.3 The tuition fees for intensive courses and short courses of training shall be in accordance with the faculty's announcement.
 - 3.4 Other education fees shall be charged in accordance with the university announcement.
- Section 4 The property damage protection charge shall be refunded in full when the semester ends or after a deduction (if any) has been made.

If a student does not come to collect the property damage protection charge within 6 months after the completion of the study period, it will automatically be forfeited.

Section 5 In case of any problem that might occur, the case must be overseen by the Senior Vice President for Academic Affairs and the judgment of the Senior Vice President for Academic Affairs shall be considered final.

Announced on 8 August B.E. 2557

Assoc. Prof. Sakkarin Bhumirat,
President of King Mongkut's University of Technology Thonburi

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The Regulation of King Mongkut's University of Technology Thonburi
for the Transferring of Educational Results of Graduate Non-Degree Student
B.E. 2557 (2014)

The Education Reform ACT B.E. 2542 suggests that life-long learning is the combination of institutional education, non-formal education and informal education. This will improve the quality of life by increasing opportunities through education that responds to the needs of each individual. Therefore, it is appropriated that rules and regulations for a graduate Non-Degree Student to transfer into the university system shall be enacted.

By virtue of Article 18(2) of the King Mongkut's University of Technology Thonburi Act B.E. 2541, the University Council in its 180th Meeting on 18 July B.E. 2557 established the regulation of King Mongkut's University of Technology Thonburi for Graduate Visiting Student Academic Result Transfer as follows:

Section 1 This regulation shall be called "The Regulation of King Mongkut's University of Technology Thonburi for Graduate Non-Degree Student Education Result Transfer" in B.E. 2557 (2014).

Section 2 This regulation shall be enacted starting from the first semester of the academic year of B.E. 2557 (2014).

Section 3 In this regulation:

A Non-Degree Student	means	a person who does not hold a student
University	means	King Mongkut's University of Technology Thonburi
Faculty	means	the faculty, school, institute, and other offices that are equivalent to faculty that offer courses at King Mongkut's University of Technology Thonburi
President	means	the president of King Mongkut's University of Technology Thonburi
Faculty Committee	means	the committee of the faculty or committee of equivalent status offices that offer graduate study programs

Curriculum	means	a graduate curriculum that has been approved by the university council
Education Result Transfer	means	the transferring of education result of graduate studies as a Non-Degree Student into a regular curriculum system of King Mongkut's University of Technology Thonburi
Visiting Student	means	a person who does not currently hold a student status at King Mongkut's University of Technology Thonburi and has been permitted to study in a course, courses or training course as a Non-Degree Student
Course	means	a course that can be transferred must be a course that is offered in the curriculum of the university and the content and number of hours must be equivalent to the number of credits of that course
Training course	means	a course that each faculty opens for a Non-Degree Student to have an opportunity to increase academic knowledge for occupational and professional development which will be beneficial for society and country. The length of the training course must be equal to a course that is offered at King Mongkut's University of Technology Thonburi and the evaluation of the training course must be in accordance with the university regulations.

Section 4 Eligible for education result transfer

- 4.1 A student must have previously taken courses offered by the university as a Non-Degree Student and must have an education result of the courses in accordance with the curriculum.

- 4.2 A student must hold the status of a graduate student at the time of the transfer
- Section 5 Transferring educational results and credits from a Non-Degree Student or other non-formal education must be approved by the Faculty Committee in accordance with the following regulations:
- 5.1 There is no limit to the number of subject and credit transfers.
- 5.2 Grades obtained from the courses to be transferred must not be lower than B (3.00 GPA) or 'S' (Satisfactory). However, for courses whose content are different and are not equivalent to the original course, the faculty committee will be entrusted consider each case individually.
- 5.3 Assessment and evaluation shall be in accordance with the department and the faculty regulations with the approval from the Faculty Committee.
- 5.4 The grades obtained from the transferred courses will not be counted towards the Cumulative Grade Point Average (CGPA), but will be counted towards eligibility for graduation.
- 5.5 The transferring process must be approved by the Faculty Committee and all the process must be completed at least two months before the registration period of that semester.
- Section 6 The transfer fees must be in accordance with the university announcement. And the education fees incurred when the student was a Non-Degree Student and after the student transferred to the regular curriculum must not be lower than the education fee of the curriculum cost of that certain year.
- Section 7 The President will oversee the application of this regulation and in the case of any problems in the application of this regulation, the judgment of the President is considered final.

Announced on 21 July B.E. 2557

(Dr. Thongchat Hongladarom)

Chairman of the University Council

King Mongkut's University of Technology Thonburi

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